



**Dorset Guild**  
**of Weavers, Spinners and Dyers**  
**Equipment Loan Form**  
Charity Number 1200685

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Telephone** \_\_\_\_\_

**Email** \_\_\_\_\_

**Equipment borrowed (including reference number if available)**

**Date borrowed** \_\_\_\_\_ **Date to be returned** \_\_\_\_\_

I agree to borrow the equipment stated above and return it on the date agreed (above) in the same condition that it was lent out to me.

I understand that this equipment will be covered on my house insurance for the duration of the hire period.

I agree to pay a deposit of £ \_\_\_\_\_ which I understand is re-payable by the Dorset Guild of Weavers, Spinners and Dyers on return of the equipment borrowed.

Method of payment for the deposit (*Please tick in the appropriate box*)

Cheque  Cash  BACs

I agree to pay a hire charge of £5.00 per month, for up to 3 months in the first instance and understand that this is non-refundable.

**Total Hire Fee** \_\_\_\_\_ **Number of months** \_\_\_\_\_

**I agree to the Terms and Conditions overleaf.**

**Signed** (*borrower*) \_\_\_\_\_ **Date** \_\_\_\_\_

**Signed** (*on behalf of the Dorset Guild of Weavers, Spinners and Dyers*):

\_\_\_\_\_ **Date** \_\_\_\_\_



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## **of Weavers, Spinners and Dyers**

### **Equipment Loan Form**

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#### **Our terms and conditions**

1. Maximum hire period is three months at a cost of £5.00 per month.
2. Additionally, a £100 deposit will be required for most items, which will be refunded when the equipment is returned.
3. Items can be collected from the Guild meeting following the booking or collected from the Guild store by arrangement.
4. If you are unfamiliar with the equipment, please do not hesitate to ask any member for a quick tutorial.
5. All equipment needs to be returned cleaned and well maintained.
6. Any damage or defects should be reported to the equipment coordinator or a committee member as soon as possible.